

IOWA STATE UNIVERSITY

Director of Office of Institutional Research

Iowa State University, one of the nation's leading public research universities, invites nominations and applications for the position of Director of the Office of Institutional Research. The Director will provide strategic leadership, effective management, and expertise related to institutional research, analysis, data infrastructure, data governance, compliance, and reporting to produce accurate information required to shape and support strategic institutional goals and decision-making. The Director will serve as the University's Chief Institutional Research Officer (CIRO) and as a university-wide leader and advocate for issues related to data analysis, standards, and data governance. With the implementation of a new Enterprise Resource Program/Student Information System across the university, the use of data on campus will change in fundamental ways. The new Director will have a leadership role in building culture among administrators, faculty, and staff in data use and analysis to improve the quality of institutional decision making.

Reporting to the Office of the Senior Vice President and Provost, the Director manages staff who provide data analysis, interpretation of analysis, and preparation of reports for both internal and external use. The new Director will work closely with the Office of the Senior Vice President and Provost and other university leaders to develop and implement vision for the Office of Institutional Research.

The university seeks an experienced professional with a commitment to and understanding of the academic mission who will bring strategic analysis skills and proven leadership abilities to the position. The successful candidate will have the ability to clearly communicate timely and relevant information and analysis to leaders, administrators, and decision-makers to provide important context and to facilitate decision making. S/he will have technical expertise in data-gathering and reporting tools, and analytical capabilities in statistics and survey research. The successful candidate will have the ability to develop a long-term vision for the Office of Institutional Research. S/he will have strong skills in relationship-building and change management.

The selected candidate must possess a Bachelor's degree and 8 years of related experience; OR a Master's degree and 6 years of related experience; OR a Ph.D. or other professional degree and 3 years of related experience unless otherwise specified under supplemental required education and experience.

Preferred qualifications include a doctoral degree, a degree in an analytical discipline, such as computer science, educational research, social science research, information systems, or a related field. The candidate should have progressively responsible experience in institutional research conducting analytical and policy studies in higher education and expertise in analytical/statistical software applications (SPSS, STATA, etc.). Preferred experience with the Workday ERP environment and using national-level datasets such as Association of American Universities Data Exchange, IPEDS, Academic Analytics, National Student Clearinghouse. Familiarity with accreditation requirements such as the Higher Learning Commission, experience creating predictive dashboards, and demonstrated success in presenting data and analyses clearly and accurately in both verbal and written formats. Prior supervisory experience also preferred.

The Search Committee invites nominations, applications (a letter of interest, comprehensive curriculum vitae, and the names and contact information of five or more references) or expressions of interest to be submitted to the search firm assisting Iowa State University. Applications will be accepted until the position is filled. However, to receive full consideration, it is preferred that applications be submitted by January 1, 2019.

Nominations and applications may be sent in confidence to the University's executive search firm:

Jennifer Muller, Managing Partner and Senior Search Consultant
Academic Career & Executive Search
PO Box 370485
West Hartford, CT 06137-0485
jennifer@acesrch.com

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